

21 September 2018

Open

Title of paper

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Chair's Update

Author of paper

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Chair

Authorised by Trustee or Executive Group member

Nick Winser
Chair

Purpose/Summary

To inform the Trustees of the activities I have undertaken in the role of Chair. The Board of Trustees is asked to **note** this report and to **ratify** Mary Douglas replacing Catherine Doran on the Appointments Panel being used in the CEO recruitment.

Details

1. A list of key meetings can be seen at **Appendix 1**.
2. The Board will also appreciate that there has been a significant amount of other activity, in the context of the resignation of Michelle Mitchell and work on recruitment of new CEO. Without listing dates of every aspect of this it will have included longlisting and shortlisting meetings with Odgers and others on the appointments panel, a day of informal meetings with shortlisted candidates, two days of first round interviews and one or two days of second round interviews.
3. The Board has previously been informed of a change in the Appointments Panel from Catherine Doran to Mary Douglas and this paper asks the Board to **ratify** that change.

Appendix 1

Summary of the Chair's activities and meetings from Thursday 7 June 2018 to Thursday 20 September 2018

Date	Event
7 June 2018	Review meeting with Karen Jones
7 June 2018	Board Meeting
7 June 2018	Review meeting with Christine Gibbons
14 June 2018	One to one with Michelle Mitchell
19 June 2018	One to one with Michelle Mitchell
19 June 2018	Attended MSS fundraising event: La Traviata in Holland Park
25 June 2018	Attended MSS Board Strategy Day
18 July 2018	One to one with Michelle Mitchell
8 August 2018	Attended Clinical Trials Platform and Public Phase Strategy meeting
29 August 2018	One to one with Michelle Mitchell
6 September 2018	Attended Audit, Risk and Finance Committee
6 September 2018	Attended Governance Committee