



MEETING OF MS SOCIETY BOARD OF TRUSTEES

Friday 21 September 2018, 10.30am
Rose Room, MSNC

Item	Topic	Status	Purpose / outcome	Presenter	Time
1	Welcome and Apologies	Open			10.30
2	Declarations of interest	Open	Note		
3	Minutes and matters arising ➤	Open	Agree		
4	Draft Budget and Business Plan	Conf	Update the Board; obtain feedback on key issues to inform final budget and business plan	Vicky Annis	10.35
5	Public phase of Stop MS Appeal	Conf	Update the Board; agree launch date	Genevieve Edwards	11.05
6	Efficient Clinical Trials Platform	Conf	Update the Board; agree announcement	Susan Kohlhaas	11.25
7	Membership	Conf	Update the Board on progress, financial assumptions and resourcing; discuss timeline	Genevieve Edwards / Richard Hawtin	11.50
8	Digital transformation update	Conf	Update on progress against plan	Michelle Mitchell	12.10
LUNCH 12.20 - 12.50					
9	Risk Register	Conf	Review risk register, including in relation to risk appetite; agree risk management framework and risk appetite statement	Vicky Annis	12.50
10	Deep dive volunteering	Conf	Board to consider and feedback on volunteering risks	Ed Holloway	1.05
11.	Quarterly performance report and management accounts	Conf	Inform the Board – regular review	Vicky Annis, Mital Patel & Robin Hurd	1.20
12	Quarterly Safeguarding Report	Conf	Inform Board; oversight	Ed Holloway	1.35
13	Quarterly Health and Safety Report	Conf	Inform Board; oversight; approve Health & Safety policy	Ed Holloway	1.40
14	Chair's update	Open	Update the Board; ratify change in Appointments Panel	Nick Winser	1.45
15	Chief executive's update	Open	Update the Board	Michelle Mitchell	1.50
16	Audit, Risk & Finance Committee update	Conf	Update the Board	Stuart Secker	1.55

17	Governance Committee update	Open	Update the Board; approve oversight arrangements; ratify election approach	Christine Gibbons	
18	Forward look at agenda	Conf	Feedback on future agendas	Richard Hawtin	2.05
19	AOB	Open			

CLOSE OF MEETING OF MS SOCIETY BOARD OF TRUSTEES 2.10pm

The Board will then have the opportunity to reflect on the meeting – finishing at 2.15.

After the Board meeting, there will be a further Board meeting for Trustees and Council Chairs to have an update on CEO recruitment.

2018/2019 dates:

6 December 2018; 25 March, 5 June, 20 September and 5 December 2019

➤ specific parts of this item / paper are confidential